

Data Entry and Misc tasks (Downtown Nuuanu)



Location **Hawaii**
<https://www.genclassifieds.com/x-587585-z>

Data Entry Position needed.











Basic Responsibilities:
 Perform data entry
 Assist with mailings and general office correspondences.
 Make some phone calls or in take calls
 Run errands as needed.
 Some additional responsibilities are available with longer hour and higher pay.

Required Education and Qualifications:
 Must have a positive, can-do attitude.
 Good written and verbal communication skills.
 From High School Senior to senior are all welcome.
 Need to walk up 2 floor office and able to lift 5lb mailing materials

How to apply: If you are interested in this position and believe you meet all the above requirements, please send email to above link.
 No phone calls please.

Scott Tam

393-9782

 <p>https://www.genclassifieds.com/x-587585-z</p> <p>Data Entry and Misc tasks (Downtown Nuuanu)</p>	 <p>https://www.genclassifieds.com/x-587585-z</p> <p>Data Entry and Misc tasks (Downtown Nuuanu)</p>	 <p>https://www.genclassifieds.com/x-587585-z</p> <p>Data Entry and Misc tasks (Downtown Nuuanu)</p>	 <p>https://www.genclassifieds.com/x-587585-z</p> <p>Data Entry and Misc tasks (Downtown Nuuanu)</p>	 <p>https://www.genclassifieds.com/x-587585-z</p> <p>Data Entry and Misc tasks (Downtown Nuuanu)</p>	 <p>https://www.genclassifieds.com/x-587585-z</p> <p>Data Entry and Misc tasks (Downtown Nuuanu)</p>	 <p>https://www.genclassifieds.com/x-587585-z</p> <p>Data Entry and Misc tasks (Downtown Nuuanu)</p>	 <p>https://www.genclassifieds.com/x-587585-z</p> <p>Data Entry and Misc tasks (Downtown Nuuanu)</p>	 <p>https://www.genclassifieds.com/x-587585-z</p> <p>Data Entry and Misc tasks (Downtown Nuuanu)</p>	 <p>https://www.genclassifieds.com/x-587585-z</p> <p>Data Entry and Misc tasks (Downtown Nuuanu)</p>
--	---	---	---	--	---	---	---	---	---