



****Be sure to list ALL the experience you have**

- CONTACTING PR COMPANIES, PRODUCERS, photographers, magazines
- U HAVE to have good PEOPLE SKILLS and some background in PR
- KNOWING HOW TO POST ONLINE ON WIKI IMDB FIVERR KICKSTARTER etc
- HOW TO CREATE PDF PRESENTATIONS POST ON IG AND TWITTER FB
- Responding to emails, personal, business, putting up ads, running errands, taking and placing calls
- HAVE TO HAVE ID SSN & TRANSPORTATION

- document typing, scanning, printing, emails correspondence, schedule, calendar etc
- Creative and a fast learner

ON TIME

If you  HAV  a problem with your train times, please  NOT  the

