GenClassifieds.com

Motivated sales professional amp project manager (kansas city)

Location **Kansas**
https://www.genclassifieds.com/x-314968-z

We are looking for self motivated and outgoing project managers for our development company.

We're headquartered in St. Louis, MO and maintain offices in Atlanta, GA and Hampton, VA. Our company provides a wide range of services such as web design, professional web development, graphic design, logo design, print media, social media, marketing, Search Engine Optimization, SEO content writing, and web hosting. We focus mainly on local clients, Elance and Craigslist.

Techdux provides all the resources and tools you will need to find quality clients. We cover all membership dues, and funding. You will never be asked to pay anything out of your own pocket. You will be provided a corporate email account, phone extension, marketing material, elance account, accounting software we use to invoice clients, skype account,

We are a growing company who focuses on Teamwork, Client satisfaction, and overall just enjoying our work.

We have a large portfolio of clients, references and reviews. We have a astonishing presence online, elance, and more. People know our name, and we never disappoint.

We are looking for an overall self motivated, fun and nerdy person to join our team. This is a fast paced job that comes with pressure, and great rewards.

Responsibilities:

Be motivated and available to clients - Mon-Fri 8 to 4. As long as you need to be available when your clients need you. You need to be a self motivated person who does not need to be micro managed. SKYPE, Email, and on ELance managing things with a response time no longer than 15 minutes. Most of our work is completed 8a-2pm, 2pm-8pm. You do need to be available 8-noon M-F.

*Maintain expense reports for each project

*Personalize corporate marketing material and post to Craigslist and other listings in your community at least three times a week

*Provide updates to your manager at least twice a day.

*Make Cold calls to potential clients, also accept incoming potential calls.

Motivated sales professional amp project manager (kansas city) https://www.genclassifieds.com/x-314968-z
Motivated sales professional amp project manager (kansas city) https://www.genclassifieds.com/x-314968-z
Motivated sales professional amp project manager (kansas city) https://www.genclassifieds.com/x-314968-z
Motivated sales professional amp project manager (kansas city) https://www.genclassifieds.com/x-314968-z
Motivated sales professional amp project manager (kansas city) https://www.genclassifieds.com/x-314968-z
Motivated sales professional amp project manager (kansas city) https://www.genclassifieds.com/x-314968-z
Motivated sales professional amp project manager (kansas city) https://www.genclassifieds.com/x-314968-z
Motivated sales professional amp project manager (kansas city) https://www.genclassifieds.com/x-314968-z
Motivated sales professional amp project manager (kansas city) https://www.genclassifieds.com/x-314968-z

*Review available jobs on Elance and Craigslist
During this review period you need to be able to assess target site for target market (seo or build) and respond accordingly within minutes, at the most. You must be able to respond to RFQ's in the least possible time, as that is a factor in securing these type projects.
This does mean that you do need to have some technical knowledge, at the vey least the ability to find out what type of site build it is.
Being able to create professional, detailed bids on jobs that meet our company's niche is paramount, and the ability to NOT "cookie cutter" these RFQ's is essential.
* Create detailed design documents for each project
This can and will mean a lot of contact between you and your clients. We have indeed instances where hand drawn 'pictures' have been used as the basis of a development, meaning your job in this phase is to make sure that never happens again. Site structure and navigation, details on databases if particularly involved project,s site mapping and in some cases wire-framing may all be part of what you need to do.
* Monitor project development - provide feedback to developers and status updates to clients.
When we say "monitor" we do mean quality control also, in that your expected to help test your development site. Bear in mind that as clients will have access to their work area's, your development needs to show steady progress before a client needs to mention anything to you.

Qualifications:
Familiar with Web design & Development, enought to make minor changes, deal with issues and/or support clients
Familiar with common SEO practices, Print media formats, and the latest in the Adobe products
1+ Year experience in a relevant field
Familiar with portals such as, Elance, Basecamp, Craigslist, Hosting Panels,
This is a full time job with Techdux, all other affiliations with development or design companies would need to be eliminated.

We have a generous commission based structure here at TechDux. You, yourself, are solely responsible for your success. Our most recent project manager has earned over $2000 in commission in just 2 weeks time. Mind you that was part of his first 4 weeks with the company.

In the training and review period of 30 days, you will be paid 10% commission on all projects, and your trainer will receive 20% for actually helping book the project, and managing it while you shadow. If you are trained prior to 30 days or need longer, then we can accommodate that as well. Once outside of the training period, you will receive 30% for every project you book and is completed. Average projects are $700-$1400, and take 7-10 days to complete. We expect each full time manager to book 2-3 projects per week. We provide hundreds of dollars per month on elance to bid on jobs, there is no reason you should not be booking projects. Generally, someone who is motivated and commits to providing 25-40 hours per

week of dedicated work, can expect to earn $600-$1000 per week.

This is not a easy task, and not for everyone. You have to be a go-getter!

Application:
To apply to work with TechDux please send all Resumes, and cover letter about yourself and your skills to ProjectDuck @ techdux.com before 03/31/2015