

# PT PROPERTY MANAGER NEEDED ASAP (Hartford CT)



Location **Connecticut**  
<https://www.genclassifieds.com/x-336728-z>

We are looking to hire a part time property manager to manage 2 residential properties totaling appx 30 units.

Pay rate is \$18/hour. Appx 10-15 hours per week. We are looking for someone long term as we plan on owning the property long term.

## Job Responsibilities:

- Visit the properties at least twice per week
- Rent vacant apartments as needed
- Advertise available rentals
- Oversee construction projects and/or handle general repairs and maintenance regularly
- Assist in rent collections
- General property management

## Ideal Candidates possess the following:

- Experience managing residential property
- General contracting and handyman experience
- Knowledge of building mechanical systems, electric, plumbing, HVAC, etc
- Good network of local subcontractors in the area
- Good knowledge of general computer applications
- Must be honest, reliable and hard-working
- Must have own



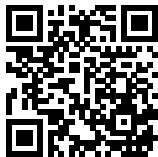
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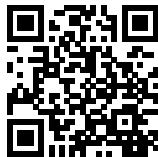
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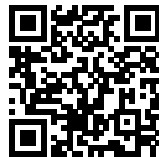
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