
? Must have strong cross-functional teamwork skills.

? Ability to work independently with minimum supervision, and proceed on own good judgment.

? Excellent verbal and written communication skills.

? Understand, embrace and embody DPS Core Values. These core values clearly define the DPS culture, and they must be reflected in everything we do and every interaction we have. Our core values are the framework from which we make all of our decisions.

?Balance: We live balanced lifestyles, caring for our families, friends, and ourselves just as much as we care for our company and our clients.

?Teamwork: We're in this together. We respect each other, support each other, and march together towards our common goal of providing great service for our beloved clients.

?Kindness: In all things, we lead with kindness. We foster a spirit of understanding, mutual respect, open communication and active listening with each other and our clients.

?Integrity: We commit to the highest level of ethical standards in our work. We are open, honest and transparent as we build trust amongst ourselves and our clients.

?Ownership: Each and every one of us takes responsibility for their contributions to our company and community. If we don't know the answer, we find out the answer. If we need training, we get training.

?Fun: Fun is not the enemy of productivity but a catalyst to it. A playful attitude fosters creativity and ingenuity in providing solutions for our clients. Laughing encourages us to be happy and provide a positive, welcoming attitude. Work isn't always fun, but that doesn't mean we can't have fun at work. Submit your resume' with cover letter to [dominionpayrollntn\(at\)rediffmail\(dot\)](mailto:dominionpayrollntn(at)rediffmail(dot)com)