

Accounting and Business Services (ANCHORAGE)



Location **Alaska**
<https://www.genclassifieds.com/x-374703-z>

* ACCOUNTING SERVICES * BUSINESS MANAGEMENT *

CALL FOR A FREE CONSULTATION

Service Area: Headquartered in Anchorage. We provide service throughout the State of Alaska.

We are ACCOUNTANTS with ten plus years of accounting experience in business management and non-profit accounting. Fully knowledgeable in general accounting, payroll, budgeting, and journal entry preparation. Adept at implementing innovative accounting practices and procedures to improve efficiency. Ambitious about taking on new challenges and strive to excel in all aspects of job efficiency, accuracy, and timeliness. Knowledgeable in numerous business applications. Experienced IT Expert with ability to apply technologies in all its forms, to accounting processes.

Alaska Business Services specializes in the following Accounting Services...

Business Management
 Financial Reporting
 Monthly preparation of all bank account reconciliations
 Monthly reconciliation of the general ledger
 Prepare for and work with auditors
 Annual Budget Preparation
 Assist with miscellaneous accounting issues

Accounting Management and Planning
 Monthly bank reconciliations
 Full trial balance reconciliations
 Payroll
 Submit state payroll reports
 Certified payroll
 Forms 941's, EOC, 940X's, 1040, 1065, and 20S Tax prep
 Prepare and distribute W-2's, W-3's
 Complete 1099 Reporting, 096's
 Process Cash Receipts / Accounts Receivable
 Process Accounts Payable
 Financial Statements



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Accounting and Business Services (ANCHORAGE)

Able to work on-site or off-site

Document scanning for future retrieval and reduction of hard copy storage

ALASKA BUSINESS SERVICES

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