General Clerk (Liberty, MO)

Location **Kansas**
https://www.genclassifieds.com/x-375552-z

We have 1 opening in Liberty, MO for some Office help!!!! This assistance is needed for the next 6-7 months and it's paying $8.00 an hour.

We are looking for somebody that is familiar with Microsoft Excel
Performing Data Entry into a database
Scanning and filing
Providing good Customer Service

Monday-Friday 8:00am-5:00pm

"M/F Vet and Disabled EEO/AA"

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