

# Certified Legal Assistant (DMV) (DMV)



Location **Washington**  
<https://www.genclassifieds.com/x-384017-z>

High quality, cost effective work done in a timely manner.  
 We are a legal document service provider for Pro'se clients,  
 small businesses, attorneys and the public.

## Office Services:

Real-Estate  
 Process Servers  
 Notary Public  
 Legal Office Support

## Documents Available:

- Uncontest. Divorce - Chp. 7 Bankruptcy - Incorporations
- Landlord/Tenant / Evictions/etc. - Name Change / wills
- Contracts / Small Claims / Real-Estate / Power of Attorney
- others.

## Paralegal Services for Law Firm and Attorney's

- Legal Research
- Prepare Memo's and Briefs

- Interview clients/ witness

- Prepare Filings / Trial
- Maintain Court Records
- Maintain Court Deadlines
- File Court Documents
- All Administrative tasks
- All Filings

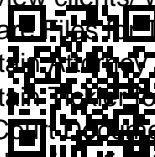
Support for General Law Firms, Some Specialized Areas:

**CIVIL LAW**

Landlord/Tenant, Real-Estate, Family Law, Business Law, other.



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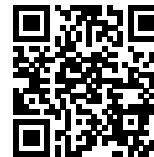
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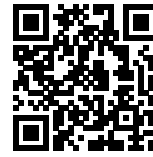
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## Certified Paralegal

Documents prepared by certified  
Paralegal / legal document preparer and specialist

NOTE\* This is not an Attorney Service  
We can not give legal advice or represent you  
in a court of law.

\*Attorney referral services available if need\*