

# AssistantAppointment setter

Location

Illinois

<https://www.genclassifieds.com/x-439079-z>

I run a growing financial firm in the South suburbs of Chicago. Im looking for someone who could help my company set appointments. This would be a Part time position. Hours would vary and are very flexible. I am looking for someone who can set and confirm a minimum of 15 appts per week. Whether you set them all in one day, or came to the office 2 days a week, etc. If you could set 15 appointments in an hour, well then your job for that week is completed. I have phone scripts and will train you on what to say. I would pay on a bi-weekly basis and there will be a probationary period. Incentives for over achievers. After the probation period, we could discuss a work from home situation. Im willing to negotiate compensation, but im willing to pay \$100 per week. If you are a proven appointment setter, then we can discuss a higher rate of pay. Looking to interview ASAP. Reply with phone #, best time to call, and a resume if you have one. If you are not a hard worker, please do not reply. Hope to hear from you!



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