

data entryword processingbookkeeping (west suburbs)

Location

Illinois

<https://www.genclassifieds.com/x-439148-z>

I am looking to use my laptop to provide fast and accurate data entry, word processing and light bookkeeping for anyone who appreciates quality work and wants to avoid expensive staffing agency premiums or payroll costs. I have 20 years of bookkeeping and office experience. I have equipment and I am ready and willing to upgrade software to meet your needs.

Please contact me with any questions.



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