



Full-time Nanny and Household Manager -- Live-in

Start date: August 1, 2015

The main role of a nanny is to provide a safe, caring, nurturing and stimulating environment in which children thrive and develop.

- Getting child(ren) dressed for the day
- Preparing feedings, meals and snacks
- Nap, bath, and bed time routine as needed
- Organizing outings, play dates and assisting with appointments
- Keeping Daily Log and Journal
- Following a daily schedule

€€ Educational – Reading books, listening songs and playing with alphabet, age-appropriate learning
 €€ Social – Inside home – Friends, zoo, library, mall, circus, play dates, swimming, shopping, errands,
 €€ Creative activities – Crafts, painting, dancing, musical instruments etc.

The role of the household manager is to assist the family by identifying what needs to be done in the home and doing it.

- â€ Putting clean/dirty dishes away
- â€ Clean kitchen counters and floors
- â€ Meal planning for children and some prep for family meals
- â€ Keep grocery list and do grocery shopping

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- â€¢ Errands for family as needed
 - â€¢ All children's laundry and some family laundry
 - â€¢ Keep main living areas and children's rooms tidy and toys organized
 - â€¢ Organize closets and replenish supplies
 - â€¢ House-sitting and caring for pets as needed

Requirements/Competencies

- â€¢ Experience caring for children, from infant through age five
- â€¢ CPR and First Aid Certification
- â€¢ Valid driver's license and clean driving record
- â€¢ Ability to travel regionally with family (by automobile or plane) up to two times a month for lengths of 3 to 5 days at time
- â€¢ Comfortable with cats and dogs
- â€¢ Flexibility with schedules which might include some evenings and weekends
- â€¢ Good judgment skills
- â€¢ Planning and organizing skills
- â€¢ High energy level
- â€¢ Attention to detail

Benefits

- â€¢ Room, Board and Salary
- â€¢ 2 weeks paid vacation per year
- â€¢ 6 holidays off per year
- â€¢ Use of a car
- â€¢ Paid travel to and from Billings, MT

If you are interested in this position, please send a message and resume.