

FRONT DESK POSITION (KELSO)

Location

Oregon<https://www.genclassifieds.com/x-444850-z>

Well established property management company looking for part time help. This is a front desk position. 4-6 hours a day., Monday through Friday. Duties will include multiple front desk activities; answering phones, greeting and assisting clients, filing, ETC. POSITIVE FRIENDLY CUSTOMER SERVICE IS A MUST contact me for details

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