## MW BOOKKEEPING SERVICES (Southern Mid



Location **Maine** https://www.genclassifieds.com/x-447928-z

Serving Southern | MidCoast | Portland Maine

To: Small Business Owners:

Your bookkeeping chaos is my business. I troubleshoot and reorganize your bookkeeping system or create a brand new one if you do not have one, so you can focus on your work.

I have 20 YEARS BOOKKEEPING EXPERIENCE. I am an Intuit Certified Pro Advisor Member for QuickBooks Desktops and QuickBooks Online.

My services include personalized bookkeeping for sole proprietors and small businesses owners who desire for their businesses to expand and prosper.

No job is too small. I offer daily, monthly, and quarterly bookkeeping service. In addition, I setup QuickBooks, enter transaction data, and offer ongoing support.

I also train you and your staff on QuickBooks accounting software. My classes are on-site (your office or home office). I customize the course to your specific business needs. My personalized QuickBooks classes trains you on daily transaction entries until you are confident to keep your own books. You learn only what you need and want to learn.



| Income Tax Document Organization & Preparation | Payroll Setup | Retail POS Systems Setup | Estate Closure

Check me out at: www.mjwbookkeeping.com http://proadvisor.intuit.com/quickbooks-pro/michael-j-wolk

Remember to have your books organized and up-to-date saves you and your business both time and money. Organization creates balance and harmony in your life, and a lot less stress.

Call now for a free 15-minute phone consultation.

My fee is \$40.00 / hour.

To Your Success,

Michael Wolk