9733 BOOKING MANAGER Needed for Model amp Talent Agency (Los Angeles)



Location **California** https://www.genclassifieds.com/x-508679-z



PLEASE READ CAREFULLY BEFORE APPLYING! Failure to apply professionally and intelligently will result in your application not being considered.

The Pink Light Model & Talent Agency (www.thepinklight.com) is currently seeking a fabulous new BOOKING MANAGER in Los Angeles. Candidate must be highly professional, self-motivated, well organized, a fast learner, works well with little direction and is enthusiastic about working behind the scenes in the talent industry. This is a contract, remote (work from home) position and pay will be commission-based only. However for the right candidate, this is an excellent position that offers com great income potential, a flexible work-life balance, career stability, a relaxed corporate climate and an exciting industry. Serious, mature applicants seeking a long-term position only. A background check will be required.

REQUIREMENTS:

• U.S. Citizen or legally authorized to work in the U.S.

• At least one (1) year industry and/or sales experience.

• Some college is required, a college degree in business or marketing preferred.

• Candidate must be highly proficient in MS Office, including Word, Excel and Outlook.

• Candidate must have excellent grammar skills, communication skills and great phone etiquette.

• Candidate must understand the concept of customer service, be effective while working remotely, have an enthusiastic work ethic and have a strong sense of commitment to the agency.

