

# Tax AccountantBookkeeper



Location

Texas

<https://www.genclassifieds.com/x-511312-z>

I am a professional accountant who has been in the accounting industry for over 13 years and have my own business. I am seeking new clients that need monthly, quarterly, yearly bookkeeping services performed or have any outstanding tax challenges. . Primarily I work with QuickBooks and enjoy learning other software packages.

## Qualifications:

- \*13 years of experience
- \*M.S. in Accounting, M.B.A. in Taxation and currently taking the CPA exam
- \*QuickBooks & Excel skills

Hunter Bookkeeping can provide the following services to your business:

- \* Bookkeeping cleanup
- \* accounts payable
- \* accounts receivable
- \* bank reconciliations
- \* financial statement preparation
- \* audit preparation
- \* general ledger account reconciliations
- \* other financial reports
- \* sales tax returns
- \* inventory tracking
- \* payroll

\*bank & credit card reconciliation

month end financials, journal entries, adjustments, full integrated

sales & expense, franchise fee

budgeting, forecasting, cash flow management, financial analysis

communicate with your tax professional or CPA to address questions regarding income tax return

Please reply to this post to discuss how I may assist you with your financial needs

Thank you!

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