

Tax AccountantBookkeeper

Location

Texas

<https://www.genclassifieds.com/x-511318-z>



I am a professional accountant who has been in the accounting industry for over 13 years and have my own business. I am seeking new clients that need monthly, quarterly, yearly bookkeeping services performed or have any outstanding tax challenges. . Primarily I work with QuickBooks and enjoy learning other software packages.

Qualifications:

- *13 years of experience
- *M.S. in Accounting, M.B.A. in Taxation and currently taking the CPA exam
- *QuickBooks & Excel skills

Hunter Bookkeeping can provide the following services to your business:

- * Bookkeeping cleanup
- * accounts payable
- * accounts receivable
- * bank reconciliations
- * financial statement preparation
- * audit preparation
- * general ledger account reconciliations
- * other financial reports
- * sales tax returns
- * inventory tracking
- *payroll

*bank & credit card reconciliation

*month end closing, journal entries, adjusting entries, payroll integra-

*sales & use tax, franchise tax

*budgeting & forecasting, cash flow management

*communications with your tax professional or CPA

*address questions regarding income tax return

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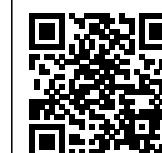
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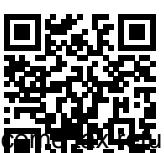
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