

Accounting Assistant Wanted at Downtown Venue (Minneapolis)

Location **Minnesota**
<https://www.genclassifieds.com/x-525376-z>



We are a music venue in downtown Mpls, looking for someone who can assist our Accountant with some of their basic duties. We need someone who can provide financial information to management by researching and analyzing accounting data; preparing reports. Skills/ Qualifications: Accounting, Corporate Finance, Reporting Skills, Attention to Detail, Deadline-Oriented, Reporting Research Results, SFAS Rules, Confidentiality, Time Management, Data Entry Management, General Math Skills & efficient with Quickbooks.

We are looking for someone who is extremely organized and can work in a busy office environment.

If you are interested, please reply with your resume,!



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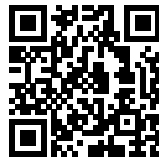
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