

Detailed Note taker needed at Upcoming Conference (Westgate Resort Park City Utah)



Location **Utah**
<https://www.genclassifieds.com/x-561614-z>

I am in need of a detailed note taker at an upcoming conference. Over a three day period we will be meeting with 40+ potential customers and I will present to them. Your job is to take notes on each meeting. Meeting will last 20 minutes per and are spread out over a 3 day period. At the end of each day the notes need to be typed and emailed to me. Applicants must have strong note taking abilities and have a great attention to detail. You also need to have some sales skills so you know what to take notes on and how to key in on potential and specific interests.

Please bring meals and snacks. There is paid and unpaid parking available at the resort. Professional appearance and attire is required. Please submit resume and photos for consideration.

Hours are
7/20 8am-5pm morning, lunch, and afternoon break
7/21 8:30am-4:30pm morning, lunch, and afternoon break
7/22 7:30am-12pm



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