

Con Classification Personal Assistant to EntrepreneurInvestor (Oahu, Island Wide)

Location Hawaii https://www.genclassifieds.com/x-571460-z

Looking for a personal assistant to an individual with various businesses in several fields.



Tasks would include but are not limited to:

- -making/taking phone calls on behalf of the individual
- -doing various types of research
- -running various errands
- -meeting with clients when the individual is not available

Ideal applicant would have/be:

- -positive attitude
- -18-30 years of age +
- -Female
- -organized
- -reliable
- -ambitious
- -fast learning
- -some assistant/research work related experience (not required but desired)

Start at part time for 1 month with strong possibility of full time position being offered after trial period ends





















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EntrepreneurInvestor

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