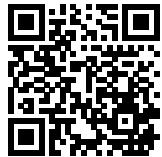


# Professional Freelance Controller (Beaverton)



Location **Oregon**  
<https://www.genclassifieds.com/x-679352-z>

Seeking assistance with all of your Accounting / Payroll / Bookkeeping / Human Resource needs, then look no further as I have over 15 years experience, in addition to being a Certified Bookkeeper.

I have experience in:

- Company Set Up / Clean Up
- Accounts Payable
- Accounts Receivable
- Bank Reconciliation
- Account Reconciliation
- Custom Reporting
- Financial Reporting
- General Ledger Reconciliation
- Budgets & Forecasting
- Liaison with CPA for tax (and other) related issues
- ADP Payroll
- Human Resources tasks, including but not limited to benefit programs, insurance administration, state account / tax compliance, and more
- Special projects as required
- General Office Duties

Clients include: small / medium businesses (\$1-30+ mill.); sole proprietorships; individuals/families.