

Open position (, USD)



Location **Washington**
<https://www.genclassifieds.com/x-709201-z>

Exclusive Creations Design is seeking a part-time interior decorating assistant with knowledge of window treatments

DUTIES

- ?Following up on client inquires
- ?Updating information into CRM (sales force)
- ?Other duties as assigned

Requirements

- ?Must be flexible
- ?Must have own transportation preferably a larger vehicle that will be able to transport samples
- ?Must be willing to travel to different parts of Northern VA, DC and MD
- ?Experience in not required but some design experience/background is desirable
- ?Must be able to take direction well
- ?Must be willing to work on weekends

If you are interested in subcontracting as a part-time assistant with us please send your resume, a short description on why you want to work as an assistant and your contact information via e-mail. We will contact you for an interview if we find that you meet our requirements. Thank you!

For experienced - start immediately looking to fill this week.

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