

# Rocky Mountain Property HOA

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Location **Colorado**  
<https://www.genclassifieds.com/x-785712-z>

QR Code Link to This Post Rocky Mountain Property HOA offers vital support to Front Range residents. We understand the issues HOA deal with on a daily base with regard to members, vendor, complying with Colorado state statues regulating HOA which are constantly changing and have the experience and expertise to deal with the issues in a professional hands on approach. Our main goal is to make your community a place you are proud to call home.

Here are the services that we offer:

### MEETINGS

- Agenda Preparation
- Board Packet Prior to Meetings
- Conduct Meetings
- Facilitate Meetings
- Document "To Do" Lists
- Conduct Annual Meetings
- Facilitate Design Review Meetings
- Conduct Informational Meetings
- Conduct Special Meetings

### ACCOUNTING SERVICES

- Budget Preparation
- Twenty Year Reserve Planning

Financial Reporting  
Bank Accounts Management

Bookkeeping  
Delinquent Accounts  
Open Filing  
Accounts Payable

Attorney Liaison  
Membership Records  
Title Transfer Processing  
CPA Liaison  
Attorney Liaison for Delinquencies

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## INSPECTIONS

Weekly Inspections  
Inspection Reports  
Photographic Documentation  
Cellular Phone Response  
Work Order Verification  
Pre-Bid Inspections  
Board Walk-Throughs  
Contractor Performance Monitoring

## ADMINISTRATIVE SERVICES

Association Record Keeping  
Correspondence Preparation  
Insurance Company Liaison  
Desktop Publishing  
Newsletters  
Mailings  
24 Hour Emergency Response  
Covenant Logs & Letters  
Bid Solicitation  
Work Order Insurance  
Contract Liaison  
Design Review Request Processing

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