Rocky Mountain Property HOA   hide this posting   unhide

Location   **Colorado**
https://www.genclassifieds.com/x-785712-z

QR Code Link to This Post Rocky Mountain Property HOA offers vital support to Front Range residents. We understand the issues HOA deal with on a daily base with regard to members, vendor, compyling with Colorado state statues regulating HOA which are constantly changing and have the experience and expertise to deal with the issues in a professional hands on approach. Our main goal is to make your community a place you are proud to call home.

Here are the services that we offer:

MEETINGS
Agenda Preparation
Board Packet Prior to Meetings
Conduct Meetings
Facilitate Meetings
Document "To Do" Lists
Conduct Annual Meetings
Facilitate Design Review Meetings
Conduct Informational Meetings
Conduct Special Meetings
Minutes Preparation
ACCOUNTING SERVICES
Budget Preparation
Twenty Year Reserve Planning
Financial Reporting
Bank Account Management
Bookkeeping
Delinquency Follow up
Lien Filling / Release
Accounts Payable
Attorney Liaison
Membership Records
Title Transfer Processing
CPA Liaison
Attorney Liaison for Delinquencies

INSPECTIONS
Weekly Inspections
Inspection Reports
Photographic Documentation
Cellular Phone Response
Work Order Verification
Pre-Bid Inspections
Board Walk-Throughs
Contractor Performance Monitoring

ADMINISTRATIVE SERVICES
Association Record Keeping
Correspondence Preparation
Insurance Company Liaison
Desktop Publishing
Newsletters
Mailings
24 Hour Emergency Response
Covenant Logs & Letters
Bid Solicitation
Work Order Insurance
Contract Liaison
Design Review Request Processing

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