ADMINISTRATIVE ASSISTANT (PK100)   hide this posting   unhide

Location   **Indiana**
https://www.genclassifieds.com/x-787926-z

 QR Code Link to This Post I have immediate openings for Administrative Assistants. Must be proficient in the following areas:

MS Word
MS Excel
Outlook
Data Entry of Alpha and Numeric
Answering up to 5 incoming lines

Come and apply with one of Indiana's top staffing companies.

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