Art Mgt Administrators

Location   **New York**
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 QR Code Link to This Post * We can only respond to those that fit our clients' criteria. No response means: you do not fit our clients' criteria * We are ** required ** by our clients to provide highly, qualified porfessionals who have current, relevant knowledge and skills.

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 ******** Your email will be deleted, without a tel number / (pdf) resume *********
 Please do not send a resume with jobs, education and experience that does not align with this job posting.

 * We work with people who follow directions and takes the time to read the posting thoroughly *
 * Ongoing ** freelance ** work for the right candidates *

 **** Required **** Art Education, Art Design / History, Art Administration, Museum Studies
 Research and documentation, conservation and preservation.

 Check out art programs in: NY University, Columbia University, Fashion Institute of Technology etc...
 Ability to research and write in depth on topic of choice. Read and translate in French, German, Italian or any research language.

 **** Required **** Work experience in art galleries, museums, auction houses, management of private art and antiques collections.
 I am ** Not ** looking for photographers, art directors, graphic designers...Make sure you send a resume with the jobs, experience and education that are aligned with this job posting.

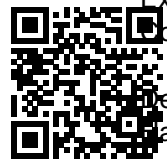 Exposure to major art shows: Art Basel, Tefaf Maastricht, Frieze Art Fair etc.
 Command a depth of knowledge that describes the events and creation of valued and acknowledged works of art.
 Demonstrate an understanding of the discipline, tools and methods, be capable to contribute to a substantial body of information.
 Have a visual understanding of the subject, see challenges in the historical and referable context of its time.

 Provide writing sample demonstrating analytic and communication skills.
 Strong public relations, marketing, writing skills. Have a rich network of connections in the art world.

 Well mannered, well read, well groomed, polished professional with a respectable wardrobe.
 Smart, savvy, sophisticated, refined, cultured, a power networker.

Serious, thorough, accurate, alert, dependable, responsible, conscientious, committed and steady - meeting their obligations

Have high standards of competence and performance and value efficiency.

If you have the right attitude and experience. The right qualifications, right attitude, ultimate discretion and a resolution to strive for perfection are essential.

Please provide (pdf) resumes only, No response is needed, if you do not fit our clients' criteria.
 Please make sure your attachments do not contain harmful material. It will be deleted!